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# Idaho AWSC October 2010

## AI-Anon AWSC Meeting Minutes

This Idaho AWSC meeting was held at the Doubletree Riverside in Boise on October 9, 2010, directly following the Assembly business meeting.

### Attendance

Cecilia	Chair	Kelley	District 4 Representative
Berta	Delegate	Kathy B.	District 7 Representative
Laura	Alternate Delegate	Jeanne	AI-Anon Member
Traci	Secretary/Dist 3 Rep	Paula	AI-Anon Member
Ruth	Alateen/AAPP	Robbin	AI-Anon Member
Ladora	Archives	Marc	AI-Anon Member
Nancy Jo	Newsletter	Connie	AI-Anon Member
Wanda	Public Outreach	Terry A.	AI-Anon Member
Mike P	Literature Center Liaison	Kay	AI-Anon Member
Barbara	District 1 Representative	Jim	AI-Anon Member
Kathy B.	District 2 Representative	Cass	AI-Anon Member

This meeting was held in order to firm up the Area Assembly agenda for Spring 2011, in Coeur d'Alene, Idaho.

Cecilia handed out a tentative schedule, and opened the floor for discussion:

- Have a speaker or an open meeting after the dinner break
- Possibly have an Alateen speaker
- Would like to see 3 5 to10-minute spiritual speakers between blocks of reports
- Bringing the AWSC together after assembly is more cohesive
- Could the DR reports be submitted rather than read aloud to make more time for roundtables, etc
- Having DRs & Coordinators read their reports allows the rest of the body to “meet” those people
- It might be better to just do DR reports at Assembly, and not at AWSC
- Have action committees who give a short presentation on particular topics
- Invite District Public Outreach coordinators to come and share
- Add an Ask It Basket

### Host District Responsibilities (discussion)

- Some housekeeping needs to be done on the policy manual, to outline a clear division of duties
- Registration person should be an AWSC member, who tracks registrants, luncheons, etc., and checks for those things should be written to Idaho Area AFG
- Does there need to be a separate checking account for assemblies
- It might be best to start with just the existing account, and if it becomes an issue it can be dealt with then.

## Service Responsibilities

### Area Committee:

- Hotel contract
- Menu
- Registration
- Program (speakers, agenda, etc.)

### Host Committee

- Decorations
- Greeters
- Registration volunteers
- Raffle
- Hospitality
- Literature

Cecilia volunteered to be the Registration Chair for Spring 2011 Assembly.

***Motion/Second. Approved.***

## Assembly, Fall 2011

Kelley M. submitted a proposal for Twin Falls to host the Fall 2011 Assembly. The Red Lion Hotel is holding a room for September 24, 2011. A second room, for the luncheon, would cost an additional \$375.00, so to keep the costs down we could chose to be served in the same room as the business meeting. If we book in 2010, more discounts are available.

***Motion/Second to send \$500.00 seed money to the Twin Falls Red Lion Hotel.***

***Approved.***

## Other business:

- Area will renew the Boise P.O. Box (due 10/31/10) for 6 months to finish out the year and make the transition to the new Area Treasurer
- Area will rent a P.O. Box in Hayden for Spring Assembly registrations

## Attachments:

Area Chair report  
Spring Assembly agenda  
District 4 proposal for Twin Falls

## Area Chairperson – 2010 Fall AWSC Meeting

How exciting it has been to have served these last 3 years with these incredible Area Committee members. With very short notice, most of our Area committee members agreed to meet after the Area Assembly business meeting to continue our progress of our 2011 Area Assemblies separate from AA.

Our first Spring Al-Anon Assembly (on our own) will be at the Best Western - Coeur d'Alene Inn on Saturday, May 21, 2011. The facility has been officially booked and we have confirmed Ric B. CEO from the World Service Office (WSO) as our Al-Anon luncheon speaker; he will also do a Concepts Workshop which we hope will draw even more members to our 1<sup>st</sup> assembly. We had a discussion of host district responsibilities and reminders that as an Area Assembly the Area Committee should be responsible for the key roles of the assemblies; dates, locations, facilities, expenses, agendas, speakers, etc... to avoid double-headed management with the districts. I offered to be the Registration Chair of the spring area assembly since I am a current Area Officer and plan on holding an Area Coordinator position; so, I can report the number of registrations to the AWSC. The Al-Anon Area Assembly checks will be made out to; Idaho Area AFG and deposited into the Area checking account at Mountain West Bank. I requested to open a post office box for assembly registrations and the AWSC voted to reimburse the cost of the post office box.

We also reconfirmed and discussed that the 2011 Fall Assembly will be in District 4 at the Red Lion Hotel in Twin Falls on September 24, 2011. I requested \$500 deposit be made out to the Red Hotel in Twin Falls to hold the facility; it was unanimously voted to pay the \$500 deposit for our fall assembly.

As outgoing Area Chair, I wanted to make sure next year's assemblies are in place for our newly elected incoming Chair.

Next year's AWSC meetings were tentatively chosen for March 19, 2011 and July 30, 2011 at Kopper Kitchen and the restaurant has been booked.

Love in Service;  
Cecilia S.

***Area Assembly Business Meeting Agenda (GRs Attend)***  
**Saturday, 5/21/11 – Best Western – Coeur d’Alene Inn, Coeur d’Alene,**  
**ID**

*“Expanding Our Community of Hope by Embracing Yesterday’s  
Foundations, Today’s Successes and Tomorrow’s Possibilities”*  
*Hayden Meeting Room*

- 8:00-8:50 GR Exchange – Hosted by Alternate Delegate**  
**8:00-8:50 DR Exchange – Hosted by Area Chair**  
**9:00 am** Opening, Welcome, Serenity Prayer - Area Chair  
Traditions, Concepts, Reading from the Forum – Concept 5  
Introductions; Name, Position and Home Group  
**9:20 am** District Reports: (please give number of voting GRs from your  
District to Area Secretary). District Reports – 3 minute limit.  
**9:45 am** Delegate’s Report  
**10:30 am** BREAK (15 minutes)  
**10:45 am WSO Skit?**  
**11:00 am** Fall Assembly, Twin Falls, Idaho – Red Lion Hotel – 9/24/11  
**11:10 am** Secretary Report  
**11:20 am** Treasurer Report  
**11:30 am** Lunch Break/Raffle – Menu: Malibu Chicken - Cataldo Dining Room  
Al-Anon Luncheon Speaker – Ric B. from WSO, Virginia Beach, VA
- 1:30 pm** Coordinator Reports – 3 minute limit  
Alateen/AAPP Archives  
AIS/LDC Newsletter  
Group Records Website  
Literature/Forum Institutions/Public Outreach
- 2:00 pm** Concepts Workshop - Ric B. from WSO, Virginia Beach, VA  
**3:30 pm** BREAK (15 minutes)  
**5:00 pm** Closing

Let it Begin with Me.

When anyone, anywhere, reaches out for help, let the hand of Al-Anon and Alateen  
always be there...and let it begin with me.

## Information for 2011 Al-Anon Fall Assembly: Twin Falls, Id.

Need to find an estimated price for the following:

- ❖ A Saturday business meeting from 8a.m. to 4p.m.(5p.m. at the latest):
  - Need to have seating for 50-75
  - Tables seated classroom style (if possible)
  - Tables at head of room (seating for 6)with a podium and 2 microphones
  - Water
  - 2 tables at side or back of room for archives
  - Is it possible for a second room for additional Al-Anon meeting or Workshop
- ❖ Lunch:
  - Lunch for about 75 people.
    - Meal with coffee, tea or juice, and ice water. (?)
    - Need head table(seat 6-8) with microphone and podium for a lunch speaker.
- ❖ Overnight stays:
  - (where available) Room rates for 2-4 people per room. Some members that fly in might need to stay the night due to flight plans.

Where: Name and address:	Phone number and contact name:	How much:	Special notes:	Hotel room rates:
Red Lion Hotel Canyon Springs 1357 Blue Lakes Blvd N Twin Falls, ID83301-3310	Denise (208) 734-5000		Please see attachment...	
Canyon Crest 330 Canyon Crest Drive Twin Falls, ID83301-0279	Toni <a href="tel:(208)733-9392">(208) 733- 9392</a>		Waiting for proposal	N/A
Hilton Garden Inn-Twin Falls 1741 Harrison St N Twin Falls, ID83301-5396	Celeste (208) 733-8500		Waiting for proposal	



## **Proposal for Al-Anon Fall Assembly 2011**

August 11, 2010

Kelley Maltos  
221 West Ave F  
Jerome, ID 83338

Re: Al-Anon Falls Assembly 2011

Dear Ms. Maltos,

Red Lion Hotel Canyon Springs would like to be the host hotel for the Al-Anon Falls Assembly 2011. We believe our space will adequately accommodate your needs. Below is some information you requested:

A. Meeting room options.

1. Ballroom – Classroom seating for 50-75 people - \$375.00  
Room for head table, podium, and two additional tables.  
Two stand microphones will be provided per your request.  
Any additional audio visual would be individually priced.
2. Larger meeting room for lunch – for service for min. of 50 people – No Charge  
Buffet for lunch, rounds for seating  
Any additional audio visual needed for this room would be individually priced.
3. We do have two other small conference rooms for breakout if necessary.  
They would be \$50.00 each for the day.

B. Food and Beverage Options

We have a full service catering. Attached is our catering menu for your review. It is very common to do breaks in the morning and afternoon the contain pop, cookies, or another small snack.

- C. Rooms rates will be \$79.95 for double queens or standard kings for double occupancy.  
This rate includes our Roaring Start Breakfast.

***Note: All meeting room rentals, food and beverage service has 6% tax and 18% service charge. Please include this when calculating your budget.***

Red Lion Hotel Canyon Springs has completed a million dollar renovation in the hotel rooms. Each room has been completely remodeled with new carpet, wall paper, curtains, nightstands, armoires, desks, chairs and art work. The bathrooms have been also completely remodeled with new tile flooring, marble countertops, mirrors, lighting, tubs, tile surround, shower fixtures etc. Our meeting space has also been completely remodeled.

**Standard Guest Amenities:**

- ✓ Diamondfields Restaurant and Lounge
- ✓ Moxie Java, an espresso shop
- ✓ Outdoor heated summer pool
- ✓ Fitness center
- ✓ Free High Speed Internet in hotel rooms and public areas
- ✓ "Stay Comfortable" Pillow top mattresses
- ✓ Bath & Body amenities
- ✓ Room service
- ✓ Voicemail
- ✓ Coffeemakers in each room with complimentary Coffee
- ✓ Full size Iron and Ironing Board in each room
- ✓ Workstation with Executive desk and chair

**Additional Business Amenities in King rooms:**

- ✓ Larger room
- ✓ Refrigerators

The sales and catering staff strive to earn your business and make your meeting/event a success. If we can review this quote at any time to meet or beat our competitors we welcome the opportunity to do so.

If you have any questions regarding this proposal, please do not hesitate to contact me at (208) 352-5011. The rates quoted will be good until November 11, 2010, after that time a new quote may need to be written.

Sincerely,

D. Young  
Denise Young  
Sales Manager  
Red Lion Hotel